

**NOTTINGHAM CITY COUNCIL
CHILDREN'S PARTNERSHIP BOARD**

**MINUTES of the meeting held on 19 March 2014 from to 4.02pm to 5.40pm
at Loxley House**

✓ Councillor David Mellen	- Chair of the Board and Portfolio Holder for Children's Services)	
Ian Curryer	- Chief Executive)	
Chris Wallbanks	- Programme Manager Early Intervention and Partnerships)	
✓ Councillor Sam Webster	- Executive Assistant for Schools)	Nottingham City Council
✓ Jon Rea	- Engagement and Participation Lead Officer)	
✓ Alison Michalska	- Corporate Director Children and Families)	
✓ Lucy Davidson (on behalf of Dawn Smith)	- Chief Operating Officer)	NHS Nottingham City Clinical Commissioning Group
Angela Horsley	- Clinical Lead,)	Nottingham Children's Hospital
Michelle Battlemuch	- Small Steps Big Changes Co-ordinator)	Nottingham CityCare Partnership
Paula Webber	- Senior Advisor)	Young People's Learning Agency
✓ Steve Cooper	- Superintendent)	Nottinghamshire Police
Wendy Smith	- CONGA (City of Nottingham Governors' Association) Representative)	
✓ Andy Sloan	- Head Teacher, Rosehill School (Special School representation))	
Jill Robey	- Head Teacher, Nottingham Nursery School and Training Centre)	Nottingham Schools
✓ Karen Slack	- Head Teacher, Rise Park Primary School)	
✓ Gareth Owen	- Head Teacher, Hadden Park High School)	
Paul Burnett	- Independent Chair of)	Local Safeguarding Children Board
Anne Danvers	- District Operations Manager)	JobCentre Plus
✓ Stephen McLaren	- Literacy Volunteers)	On behalf of the Community and Voluntary Sector
Malcolm Cowgill	- Principal, Central Nottingham College)	Further Education
✓ John Yarman	-)	Nottingham and Nottinghamshire Futures
✓ Nigel Hill	- Director)	Nottinghamshire Probation Trust

✓ Rachel To))
✓ Uzair Hashmi) Youth Cabinet) Youth Council
Natalie Robinson))
✓ Robert Ghahremani))
Darrell Redmond	- Nottingham Equal)

✓ Indicates present at meeting

Also in attendance

Kamala Atwal	- Strategy and Commissioning Officer)
Tim O'Neill	- Director of Family Community Teams)
Dot Veitch	- Partnership Support)
Simon Down	- Leading Commissioning Manager)
Cath Ziane-Pryor	- Constitutional Services Officer)
Alison Weaver	- SEN Adviser and Service Manager)
Mark Andrews	- Head of Family Community Teams (North),)

39 APOLOGIES FOR ABSENCE

Katy Ball
Paul Burnett
Phyllis Brackenbury
Candida Brudenell
Malcolm Cowgill
Teresa Cope
Anne Danvers
Chris Wallbanks
Peter Moyes
Jill Robey
Dawn Smith
Councillor Wendy Smith
Jackie Vanderwalt

40 DECLARATIONS OF INTERESTS

None

41 MINUTES

Subject to the inclusion of John Yarman's apologies, the Board confirmed the minutes of the meeting held on 9 March 2014 as a correct record and they were signed by the Chair.

42 CHILDREN AND YOUNG PEOPLE PLAN PRIORITY : ATTENDANCE IMPROVEMENT PRIORITY

Tim O'Neill, Director of Family Community Teams, and Mark Andrews, Head of Family Community Teams (North), presented the report and delivered a presentation highlighting the successful work to date in improving school attendance and outlines further planned work. Improving school attendance is a key priority of the Children and Young People Plan.

In addition to the information provided, the following points are made;

- (a) since 2010/11 attendance has been significantly improving with overall absence for secondary schools improving by 14%, and primary schools improving by 13%;
- (b) there is still work to be done as Nottingham City Schools continue to compare poorly against those of other Local Authorities;
- (c) with regard to the 'Check and Challenge' policy, partners, including the Police, tend to find that when children are accompanied by their parents during times when they should be at school, justifiable reasons for the child's absence are given. Lone children are always challenged;
- (d) absences in primary school are generally higher for children in Reception and Year 1 ;
- (e) there still needs to be better understanding of why young people do not attend school;
- (f) of the 386 persistent absentees, 168 families are currently being worked with, 97 are considered priority families and 121 families do not meet priority family criteria;
- (g) the latest figures are approximately one year old as some of the academies have only recently provided the data due to capacity.

The chair suggested that Dawn Smith of the Clinical Commissioning Group be approached and asked to request that GP surgeries try not to give appointments to school age children during school hours.

RESOLVED that the improvement in attendance be noted.

43 PROGRESS IN IMPLEMENTING THE NEW 0-25 SPECIAL EDUCATIONAL NEEDS (SEN) SYSTEM (CHILDREN AND FAMILIES BILL 2013)

Alison Weaver, SEN Adviser and Service Manager, and Tim O'Neill, Director of Family Community Teams, presented the report and delivered the presentation, updating the Board on the progress on implementing the new 0-25 Special Educational Needs system, as required by the Children and Families Bill 2013.

The following points were made;

- (a) partners have been working together and it is expected that the new system will be legally compliant by September 2014 ;
- (b) some work is ongoing and a code of practice is currently being produced;
- (c) all partner organisations including Health Education and Social Care, need to work together to provide the best outcome for children with SEN and their families;
- (d) each workgroup has representatives from a range of partners, including parent representatives and young people;
- (e) the information technology has now been selected which can link with the City and County Council information technology to ensure easy sharing of information;
- (f) families and children will be able to access the information once the system is operational to view by the public in September 2014;
- (g) a Joint Commissioning Group has been working at a strategic level to identify what is provided, what is needed and where gaps in provision or information occur;
- (h) a new education and health and care plan will be launched an all-new requests for statements will be looked at by this plan;
- (i) all partners need to understand how the new system will impact on them.

RESOLVED

(1) to note the following:

- (i) the implications of the bill and the new legal requirements placed on local authorities clinical commissioning groups and partners from September 2014;**
- (ii) the progress to date, the proposed implementation plan and approach;**

(iii) the intention to present a further report once the overall financial implications of implementing these requirements are clear;

(2) to champion a partnership approach to implementing these changes in particular through joint commissioning, delivery and funding of services.

44 CHILDREN AND YOUNG PEOPLE'S PLAN AND THE FAMILY SUPPORT PATHWAY REWRITING/REFRESHING

Simon Down, Leading Commissioning Manager, presented the report informing the committee of the interim refresh of the family support pathway to ensure that it is compliant to recent legislative and policy updates.

The drafting of the Children and Young People's Plan for 2015-2020 will allow a co-productive approach by all partners. It will continue to drive improvements for the City's children and young people and respond to all new policy drivers including reflecting the new 'operating model'.

Members of the Board suggested that some phrasing be reconsidered.

RESOLVED

(1) to approve the high-level plan for the writing of the Children and Young People's Plan 2015-2020, as outlined in appendix 1 to the report;

(2) to approve the plan for the interim refresh of the family support pathway, as identified in appendix 2 to the report;

(3) to approve the broad areas of change in the family support pathway and the approval route for the final draft;

(4) for the Board to consider the plan once consultation on the draft is completed.

45 NORTH OF ENGLAND EDUCATION CONFERENCE (NEEC) 2014

The Chair and Alison Michalska, Corporate Director for Children and Families, briefly updated the board on the event which have been held at Nottingham Trent University Conference Centre and was considered a success, being well attended and receiving good feedback. It had proved interesting and challenging and had taken a huge amount of work but is considered worthwhile, providing a lot of useful ideas.

46 YOUTH CABINET REPORT ON THE 2014 NORTH ENGLAND EDUCATION CONFERENCE (NEEC) YOUTH CONFERENCE

Robert Ghahremani, Uzair Hashmi and Rachel To of Nottingham Youth Cabinet, presented a detailed report informing the Board of the Cabinet Members' attendance at, and assistance with delivering the North of England Education Conference 2014 Youth Conference.

The focus of the conference was to discuss ways in which opportunities can be increased for children and young people to develop careers in science, technology, engineering and maths (STEM).

Approximately 40 of the young people attending the NEEC Youth Conference were involved in the workshops which produced the following recommendations:

(a) Community Engagement

- (i) a City Science Festival every year
 - (ii) key people who work with young people be established as STEM champions;
 - (iii) publicity and advertising to raise presence of STEM in the City, (particularly in secondary schools);
- (b) Industry in the Classroom;
- (i) more partnerships between STEM companies, schools and colleges;
 - (ii) STEM careers advice at an earlier age (pre-options) and increased teaching knowledge of STEM careers;
 - (iii) increased apprenticeship opportunities in STEM careers;
- (c) Removing Barriers and Raising Aspirations
- (i) policymakers school heads and school governors must demonstrate strong clear commitment towards STEM;
 - (ii) more ambassadors and role models for STEM from underprivileged backgrounds;
 - (iii) open doors into work at the end of vocational training, with equal value given to vocational and academic qualifications.

The Board's discussion included the following:

- (d) it is frustrating that there have been so few changes in education and that there is not a longer term view of vocational pathways without the emphasis being placed on academic achievement;
- (e) the recommendations of the youth conference workshops are valid and need to be taken on board by partners;
- (f) some recommendations are more tangible than others and it needs to be clear who will take them forward;
- (g) it would be valuable to extend STEM agenda up to young people of 25 years of age;
- (h) the STEM involvement in primary schools needs to continue into and through secondary schools, possibly by maintaining the practical work focus;
- (i) consideration should be given to engaging external expertise and not just relying on skills within each school;
- (j) industry can only benefit from involvement in and participation with STEM;
- (k) the priorities and structures of the council need to be aligned with STEM as this is a big growth region and will need to ensure they teach topics that will be need;
- (l) the big employers in Nottingham should be asked what they look for when recruiting young people;
- (m) engagement must take place in good time before a young person chooses their options;
- (n) it would be beneficial to gather Nottingham's large and growing employers at a science fair to discuss how best to proceed and ensure their staffing needs can be met.

RESOLVED

- (1) to acknowledge the appreciation of the Board for the contribution made by members of Nottingham Youth Cabinet, both at the Board meeting but also for the North of England Education Conference 2014 Youth Conference;**
- (2) to note the following offers by members of the Board to endeavour to progress the recommendations of the Youth Conference workshops:**
 - (a) John Yarman, representing Nottingham and Nottinghamshire Futures, offered to work on progressing the 'industry in the classroom' section;**

- (b) **Gareth Owen, Head Teacher of Hadden Park High School, offered to raise the recommendations relating to schools, to the Head Teacher's Partnership, and canvas ideas of how these recommendations could be addressed;**
 - (c) **Alison Michalska, Corporate Director for Children and Families, proposed that within the refreshed education structure, a reference to STEM be included;**
- (3) **to receive an update report on the progress of implementing the recommendations of the North of England Education Conference 2014 Youth Conference recommendations in 6 months' time.**

**47 BIG LOTTERY FOR NOTTINGHAM , FULFILLING LIVES: SMALL STEPS
BIG CHANGES**

The report updated the Board on the progress to secure Big Lottery funding of between £30 million and £50 million to support the use of preventative approaches to improve the life changes of children aged 0-3 years, over a 10 year period.

RESOLVED to note the report.

48 PARTNER'S UPDATE - VOLUNTARY AND COMMUNITY SECTOR

Stephen McLaren, Voluntary and Community Sector representative, delivered a presentation informing with the Board of the current state sector and the challenges faced in the current financial climate.

The following points were highlighted:

- (a) 250 voluntary and community groups considered their work to be primarily children and young people and their families;
- (b) there has been a period of instability for many groups, but comparing this year's survey results to those of last year's, stability is returning;
- (c) the change to area-based grants has heard one of the biggest impacts on the sector, forcing many groups to change the way they operate;
- (d) it is important that voluntary sector roles continue to link with other sectors in the partnership;
- (e) voluntary and community sector advocates provide valuable roles in connecting their day job that is linked to the voluntary sector, other parts of the partnership;
- (f) voluntary and community sector provides an understanding of communities and through such projects as Chat'bout (no decision about me without me), has provided a valuable consultation point for the youth participation network 17 to 24-year-olds, building social capacity of next-generation, and involvement in the review of services not to 19-year-olds;
- (g) future challenges and opportunities for the Voluntary and Community Sector include continuing change, a shrinking public purse, welfare reforms, and increasing demand for higher end services and the gaps in provision that may that this may leave behind, prevention and early intervention.

RESOLVED

- (1) **to recognise the breadth and debt of the work to which the Voluntary and Community Sector contributes;**
- (2) **to strengthen the involvement of the Voluntary and Community Sector in planning from the earliest possible stages;**

- (3) to reaffirm the relationship with the Children and Young People Partnership Network as a major point of communication with the Voluntary and Community Sector;**
- (4) to recognise the value that the Children and Young People Partnership Network provides as a vehicle to help members improve outcomes.**

49 KEY MESSAGES AND ITEMS FOR INFORMATION

An annual report will be produced regarding the work of the Children's Partnership Board so can be shared with other services.

50 FORWARD PLAN

The update reports on Intel attendance improvement and stem are to be added to the forward plan along with feedback from the OFSTED inspection. It is noted that any requests for the board to consider further topics, should be forwarded to Dot Veitch, Partnership Support Officer at dot.veitch@nottinghamcity.gov.uk